

**Brahma Tech Academy Officer Application**

Are you a leader or team-player? Like to take charge, organize, plan, and direct? Love technology? Are you creative and innovative? Become a Brahma Tech Academy Officer. Get involved and have a voice in the academy plans and events. Serve as a liaison for the academy and DBHS. Help plan field trips, competitions, and activities. Have fun and meet new friends with a common interest in science, technology, engineering and/or mathematics!

Name: \_\_\_\_\_ ID # \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ GPA \_\_\_\_\_

I am interested in the following position (Check only one. The numbers indicate how many positions are available):

- ☐ President (1)   ☐ Vice President (2)   ☐ Treasurer (1)   ☐ Historian (1)   ☐ Advertising/Marketing (4)  
☐ Secretary (1)   ☐ Class Advising Committee (One per each grade level)

See Job Descriptions on back.

Please answer the following questions on an attached typed document:

1. Evaluate a significant experience or achievement that has special meaning to you. (250 words or fewer)
2. What is the best advice you ever received? Why? And did you follow it? (150 words or fewer)
3. We know you lead a busy life, full of activities, many of which are required of you. Tell us about something you do for the pleasure of it. (100 words or fewer)

List 3 characteristics that best describe your personality:

\_\_\_\_\_

Current Schedule:

Period	Teacher	Room #

Sign: \_\_\_\_\_ Date: \_\_\_\_\_

Interview will be conducted in the last week of April. Decisions will be released on the first week of May. Best of Luck!

**BRAHMA TECHNOLOGY ACADEMY  
STUDENT LEADERSHIP**

**President:**

- Represents the club in all applicable social functions
- Has the final judgment on the constitutionality of any actions in dispute
- Makes the final decision to determine whether any organization actions require voting, with consult of the executive board
- Delegates duties to all officers
- Conducts all board meetings

**Vice President:**

- Assumes the duty of the president in any case the president is absent
- Second in line to administer succession should the presidential position be vacant during the school year
- Has all power that cannot not be constitutionally given to the president or other officers

**Secretary:**

- E-mail all members of the Executive Board and Advising Committee to notify upcoming meetings
- Takes notes during meetings
- Creates monthly newsletters for general meetings
- Keeps track of all services individual officer has been conducting throughout the year
- Attends monthly I.O.C. meetings

**Treasurer:**

- Fills out revenue forms and cash box requests
- Makes financial calculations and predictions for Organization
- In charge of the cash box for the Organization during fundraising events

**Historian:**

- Takes pictures and records all organization events in organization scrapbook
- Assumes duties that do not be categorized under any other officer
- Assumes the secretarial role should the secretary be absent

**Publicity:**

- Promote Organization events
- In charge of all fliers and posters needed
- Put Organization announcements on the Bullsheat.

The Advising Committee will be composed of a Class Representative for each grade level. The Class Representatives' roles are as followed:

- Represent their fellow class
- Responsible for letting their respective class know about ongoing and/or upcoming events of the Organization
- Help the executive board make decisions regarding the Organization